

## Revitalize the North End 2021 Application

Applicants must complete the entire application and return to the:

North End Neighborhood Organization.

Submit applications by email: [ed@nenostpaul.org](mailto:ed@nenostpaul.org)

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### SECTION 1: Contact Information

Date: \_\_\_\_\_

Name of business: \_\_\_\_\_

Type of business (e.g. restaurant, retail, etc.): \_\_\_\_\_

Address: \_\_\_\_\_

Name of Business Owner #1: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

*\*This person will be used as the primary contact.*

Name of Business Owner #2: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

If the business is co-owned, what is the nature of your business relationship?

\_\_\_\_\_  
*Ex. We each own 50% of the business.*

**SECTION 2: Business Information**

Please indicate the ownership status of your business by checking one box below:

	I own the business and have been operating for _____ years.
	I am purchasing an existing business.
	I am opening a new business

List the ownership status of your building (please check one):

	I own the building and hold title - No mortgages or liens against the building.
	I own the building with a balance due on mortgage.
	I am purchasing the building under a Contract for Deed
	I lease the space. <b>*(Please provide a copy of your lease agreement and a letter stating you have permission from the property owner(s) to make improvements.)</b>
	Other (please specify) _____ (see notation below) If you do not own the property you must provide evidence that you have the legal right to construct improvements to the building. NENO requires the name, address, and phone number of the building owner.  If you lease, you must present written permission from the owner of the building to construct improvements.

**SECTION 2: Business Information Continued**

YES	NO	Demographic Information of owners:
		Female owned business.
		Ethnic minority owned business? Please specify _____

**SECTION 3: Project Information**

**What will you use the funds for? E.g. new roof, replace parking lot surface, a new business sign**

B. Please provide estimated costs. NENO provides a dollar for dollar match; for every grant dollar received, you will need to provide a dollar of your own money. **\*Please complete Attachment A or submit your own budget.**

<b>Estimated Total Cost of Construction</b>	<b>\$</b>
<b>Possible Project Funds</b>	
Owner's Project Investment	\$
Funds Requested from NENO	\$
10% of allocated funds direct costs to NENO	
Total Project Funds	\$
<b>Possible Funding Gap</b>	
<b>Estimated Total Cost</b>	<b>\$</b>
<b>Minus Total Project Funds</b>	<b>\$</b>
<b>Total Gap</b>	<b>\$</b>

**If there is financing gap between the total cost of construction, owner's investment and the grant funding. Please indicate where the remaining funds will come from.**

Will your proposed project result in the creation of additional employment?

	Yes, I will be adding _____ new jobs because of this project.
	No, this project will not result in hiring more employees.

**Look over the goals of the NENO STAR fund and describe which guideline goals you meet:**

- Prioritize development of vacant spaces
- Create local jobs for residents
- Create local destinations
- Grow the economic vitality of the neighborhood, e.g. does it make walking the neighborhood easier, increase visibility of organizations present in neighborhood, invests in a minority-owned or woman-owned business?

**Please describe how your request furthers these goals:**

**SECTION 4: STATEMENT OF UNDERSTANDING**

All Contractors and their laborers must be paid a prevailing wage as determined by the City when the STAR contract is secured. Projects must strengthen and/or improve The North End.

Capital improvements on commercial properties must have an expected life of seven years.

You must comply with Human Rights and Equal Economic Opportunity (HREEO) Compliance including AA/EE, Prevailing Wage and VOP. You must receive three bids and NENO will not reimburse you for work done before the application is completed and you have final determination from HREEO and the City Attorney’s office. All reimbursements will be made once the Planning and Economic Development’s program manager signs off and NENO receives the reimbursement.

By signing below, I certify the information provided in this application is correct to the best of my knowledge. I understand that North End Neighborhood Organization reserves the right to verify ownership status of the property as indicated on this application. I have read and agree to the North End: Revitalize the North End II program requirements.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Initials: \_\_\_\_\_

Date: \_\_\_\_\_

Second Signatory:

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Initials: \_\_\_\_\_

Date: \_\_\_\_\_

*By typing your initials you are indicating you accept that as your e-signature alternative.*

*Date Received by NENO: \_\_\_\_\_*

This application is considered for funding by the North End Development Team and the North End Neighborhood Organization’s Board of Directors.

- *The North End Neighborhood has up to Thirty (30) days to review and accept your application.*
- *Applicant has sixty (60) days to complete compliance checks, conduct a pre-construction review and get under contract with approved vendors.*
- *Work should be completed within (one-hundred and twenty) 120 days.*
- ***Any changes to this application must be submitted in writing.***

Contact:

Kerry Antrim: Executive Director

North End Neighborhood Organization (NENO)

Phone: 651-488-4485

Email: [ed@nenostpaul.org](mailto:ed@nenostpaul.org)

Jubilee Dee: Community Coordinator

North End Neighborhood Organization (NENO)

Phone: 651-488-7684

[cc@nenostpaul.com](mailto:cc@nenostpaul.com)

**ATTACHMENT A: ESTIMATING PROJECT COSTS WORKSHEET**

<b>COSTS SECTION: Please list all estimated project items</b>	<b>Estimated Cost</b>
Ex: New roof	\$45,000
<b>TOTAL ESTIMATED PROJECT COSTS</b>	<b>\$</b>
<b>TOTAL FUNDS FROM OWNER =</b>	<b>\$</b>
<b>TOTAL FUNDS REQUESTED FROM NENO =</b>	<b>\$</b>
<b>GAP IN FUNDING?</b>  <b>Total Estimated Project Costs – Total Funds from Owner – Total Funds Requested from NENO =</b>	