

**Invitation to Submit a Proposal
Trout Brook Nature Sanctuary
Public Art-Benches**

Project: The North End Neighborhood Organization is seeking an artist to create site-specific original art benches in the Trout Brook Nature Sanctuary with grant dollars received from the AARP Community Challenge grant

Location: 1200 Jackson Street Saint Paul MN 55117

<https://www.stpaul.gov/facilities/trout-brook-nature-sanctuary>

Project Budget

\$4,000 for design of (4) benches

\$19,000 for fabrication and installation of (4) benches

Project Intent:

The vision for this project is to create and install 4 6 feet in length commercial grade benches with an art component and incorporation of the AARP logo in four locations along the Trout Brook Nature Sanctuary Trail. **The benches must be fabricated and installed no later than June 20, 2021**

Background:

Trout Brook Nature Sanctuary is an approximately 42 acre site located west of I-35E between Norpac Rd. and Cayuga Ave. The Nature Sanctuary is part of the larger Trout Brook Greenway. The Trout Brook Regional Trail is proposed to run through the site from Jackson St. to Cayuga where it will connect to the Gateway Trail. The site is a nature sanctuary in the heart of a heavily urbanized area.

Scope of Work

This project aims to meet the spirit and intent of the City of Saint Paul Code of Ordinances, Part II Administrative Code, Title 1 General Provisions, Chapter 12. – Public Art. The ordinance involves artists in the design, implementation and integration of art in public projects. The project will also meet the goal of providing equitable services and places to be for our community. The project will require two to three community meetings to review designs and designs must align with Parks & Recreation's requirements for installation.

Phase I

Design Requirements:

The RFP request specific designs of 4 benches 6 feet in length and using the ADA standard, the guideline specifies a bench seat height of 17 **inches** minimum and 19 **inches** maximum above the ground or floor space.

- Model and/or dimensioned drawings to scale showing some indication of color and materials and relationship of the Public Artwork to the surrounding landscape.

- Describing design intention; relationship to project goals and criteria; and description of materials, dimensions, weight, and finish.
- Cost estimate to fabricate and install each bench and ongoing operations and maintenance that will be required.
- Complete a *Timeline and Budget Estimate* form
- Conservation Analysis of proposed materials and construction methods by a certified conservator, if art piece to be fabricated by the artist.
- Recommendations regarding site preparation and activation, including but not limited to appropriate lighting, electrical and mechanical systems connections, and the structural support necessary for the Public Artwork.

Phase II

Commissioning:

If commissioned, the successful Artist shall be responsible for the following:

- Performing all services and furnishing all supplies, materials, and equipment as necessary for the design, execution, fabrication, transportation, and installation of the artwork at the Site.
- Engineering drawings of the benches and/or the footings or other details as required for structural design review during the commission process.
- Adherence to the approved design intent, budget, and schedule.
- Bearing the entire risk of loss or damage to the artwork during design, fabrication, packing, shipping, and installation.
- Locations to be determined

Review and Selection

A committee convened by the North End Neighborhood Organization will review materials and recommend to the Board of Director's an artist for the project.

Submission Requirements:

Cover Sheet:

- Include name, address, telephone, email, website (if applicable) of the ARTIST to receive all Project information, or any correspondence for the project.
- Artist Statement relevant to the opportunity: e.g. describing past work that demonstrates the artist's expertise in planning, or creating artwork that meets the tenets of the project or how the artist will approach this opportunity. (750 words or one page limit)
- Professional Resume not to exceed two pages, highlighting relevant past work.
- Include 2-3 references.
- Work Samples limited to 5 examples total-comparable to benches
- Timeline for design, fabrication and installation.

Responses due: Noon September 30, 2020

Submit an electronic copy of submission Requirements to:

Kerry Antrim

Executive Director

North End Neighborhood Organization

ed@nenostpaul.org