



Present: Ethan Osten, Steve Struhar, Suyapa Miranda
Absent: Amanda Cade

Electing Governance Chairperson

The committee nominated Suyapa Miranda as chair and the motion was seconded. Suyapa's accepted and a vote confirmed her as chair of Governance.

Policies and Procedures (P&P)

We determined that an up to date conflict of interest policy is a good place to start. We will strive to have a policy update ready for adoption within 30 days.

Action items

For our October meeting:

- (Steve) Create a workspace containing our current bylaws in doc form and our current P&P
- (Steve) Pull relevant conflict of interest docs and place in a working P&P directory for editing and review
- (Steve) email members with links
- (Others) make edits and comment
- First draft by the end of the first week of October.