

**District 6 Planning Council-Board of Directors Meeting  
Monday December 4, 2017 Meeting Minutes**

The meeting opened at 6:30 PM with welcome and introductions

**Present:** Rich Holst, Betti Ingman, , Shannon Eckman, Katheryn Schneider, Patrick McGuire, Jeanette Jones, Matt Sletten, Alison Warford, Karin Groening, Steve Struhar, Ethan Osten

**Absent:** Keith Allen, Jeanette Jones, Noel Nix

A motion to approve the agenda was M/S/A with the addition of sub categories under updates.

Staff mentioned that November's financials were not yet completed. Ethan Osten was absent at November's meeting. A motion to approve the consent agenda was M/S/A

**Action Item-Seating a Secretary**

There is an open seat for secretary, Shannon Eckman nominated Patrick McGuire, Karin Groening seconded, and Patrick McGuire accepted the nomination. Members voted unanimously to seat Patrick McGuire as secretary.

**Action Item- Recommendation by the Executive Committee Approve the 2018 Community Engagement Work plan and Budget (City Grant)**

Staff went through the work plan and reasoning behind the goals and reminded members that the activities much match the goals and budget. The members voted unanimously to accept the 2018 work plan and budget.

**Action Item: Vote on organization's name change to North End Neighborhood Organization-*laid over from November 2017***

In October it was discussed to change the organization's name to North End Neighborhood Organization be more friendly, neighborhood identification and for branding. The name will be phased in over time.

This a by-law change, 2/3 of members need to vote.

All members voted to change the name to the North End Neighborhood Organization.

Yes: Rich Holst

Yes: Betti Ingman

Yes: Shannon Eckman

Yes: Katheryn Schneider

Yes: Patrick McGuire

Yes: Matt Sletten

Yes: Alison Warford

Yes: Karin Groening,

Yes: Steve Struhar

Yes: Ethan Osten

### **Action Item: Add Safe Neighborhoods as a committee of District 6**

Members discussed adding the Safe Neighborhood committee under the planning council. Steve Struhar will be the point person for the board, other committees would need a purpose, structure and memberships before adding them to NENO. A motion to add safe neighborhood as a standing committee was M/S/A. The committee will be added to the by-laws.

### **Review By-Law Changes in Regards to Elections-voting in January 2018**

The election section of the bylaws were reviewed; changes included; page 4 change the word precinct to quadrant, section 5 the first item number 4 is to to be consistent with the bylaws, eliminated the three meeting requirement and replaced it with special elections. Page 5 announcements to the community will happen four times, will have more visibility and notice. A biography will be submitted before the elections.

Number 11 the board may define policy and procedures, have a separate best practices around the election(S)-keeping it fluid and separate, C that deals with special elections was added. The committee ae trying to keep things flexible. People can join in October January and July-more of an election base. Section 6 was cleaned-up and moved to another section. Section 6-2 is moved to 5-A

Page 6 deals with student membership and is added with terms, a comment was made that the age limit needs to be clarified. There are spots reserved for youth.

Business and Institution will serve two years, the rest is language clean-ups.

Page 10 cleaned up committee language and will need to add safe neighborhoods. Friends of the North End was discussed, a comment was made that is a catch all for activities that don't seem to fit in another committee. Friends is a place-making committee and has a purpose. At the next meeting Friends will be made a standing committee? Standing committees should be hard to get rid of. You can have standing committees to protect their existence-could it not be specifically listed in the bylaws? Defining roles and responsibilities is a requirement of the bylaws-not every committee needs to be listed in the bylaws.

Any committee need accountability. Replace verbage as to what a standing committee is responsible for and not list all standing committees-specify how to form and how to remove, and make sure they are accountable. The bylaw committee will discuss this and bring back recommendations this discussion does not deter the vote on election changes. The committee issues are in the current bylaws. Is a shorter term fair to business representatives, what if there are businesses that want to be on longer, businesses should be allowed to serve as long as other members. The idea is to rotate businesses and not shut out voices.

A vote on the changes to the Election section of the bylaws will take place on January 2, 2017.

The bylaw committee is open and the next meeting is December 17 at 4:00PM at Betti Ingman's home.

### **Updates**

#### **Land Use & Housing Committee**

There were three presentations, housing on Rice/Atwater, Willow Reserve Habitat for Humanity homes, and Como/Front/Dale redesign. There is a meeting December 14, 2017 at Public Works on Dale Street to discuss Como/Front/Dale.

#### **Executive Committee**

The committee talked about the City grant and ways to save money in how NENO is run, they are beginning the process to look at additional service providers.

#### **Transportation**

There were no action items and the committee discussed the one way at Sylvan, results of the Western Avenue Survey and a list of questions related to Western Mill and Overlay.

#### **Friends of the North End**

Marydale Festival-redoing the flyer and creating a website-attempting to make the Festival larger, they discussed the D6 website. They talked about youth engagement

#### **Youth Engagement Ad-hoc**

There is an event planned for December 28, 2017 at McDonough Homes. There are people confirmed to attend, Rich is speaking at the event.

#### **Safe Neighborhood Committee**

Door Hangers-See Something Say Something-make the hangers more educational. It will be multi-lingual and a lighting program by grid, taking an inventory and how to install an alley lights were items the committee is working on. .

Committees need to keep minutes and be submitted before the Board meeting.

#### **New Business**

January board meeting will be on Tuesday January 2, 2018 as Monday January 1, 2018 is New Year's Day.

Saint Paul Foundation issued a \$10,500 grant to build a strategic plan focusing on equity. We will be working with Grayhall Consultants starting in January.

#### **Old Business**

The message boards look great-they are located at Rice/Maryland and 168 Front Avenue

#### **Public Comment**

Committees should give a short talk on updates so neighbors know what each are doing.

#### **Board Comment**

There was no board comment

Meeting Adjourned